

Visioneering Wichita Birth-K Leadership/Grant Writing Team

Date, time: 8:30 a.m. September 8, 2008, CCSR

Attendees: Anne Maack, Vichy Roper, Walter Thiessen, Jane Eby, Audra Kenneson, Sue Barrientos, James Garrett, Emily Lies, Glenda Wilcox, Shirley Theurer, Cayla Wasson, Debbie Mai, Chelie Nelson, Angie Moore, Lorraine Dold, Kandi Miller, Nancy Rasmussen, Greg Meissen, Scott Wituk

Today's Agenda

1. Welcome & Introductions

2. Review Agreement from Previous Meeting

Agreements were reviewed and updated throughout the meeting.

3. Matching Strategies

**Please keep information shared confidential
as Funders are being approached.**

- Convene community foundations, United Ways, and others.
 - Small meeting with several local foundations this past week
 - Commitment for \$20,000 from Knight Foundation – Question: Is this unrestricted? – can it be used across communities? Likely will be unrestricted and therefore potential of being used across communities.
 - Another potential \$19,000 from a foundation
 - Another potential \$1,500 from a foundation

Additional Notes:

Any funder who is supporting the initiative will likely want to have their funds restricted to specific geographic areas.

What will happen if a 10% match is not achieved? The grant writing team has discussed this "what if" question, but remains confident. At the same time, going to use the filter questions if cuts will need to be made. What is the impact for sustained system change? – Ultimate question.

Also, may be a time for agencies to bring some match to the table – just cannot be used for other federal or state matching.

Goal is all new money and when the time comes will look at alternatives for funding.

Any request that is submitted, there is likely going to be some "trimming" by the Children's Cabinet, regardless of the amount. Such "trimming" is probably going to be proposal specific.

- Submit letter of inquiry to WCF grants committee.
 - Proposal with WCF for \$130,000.
- Meet with United Way of Plains.
 - Melody Miller is schedule to talk soon.

Needs Assessment & Match

Needs Assessment – 2004....shows the population estimates for adults and live births 0-5 and therefore will affect the match. Would it be hard to make the case for 32% of the population? At the same time, there is no restriction on the amount being requested "matching" the population. Can we find figures the number of children who are "at risk" and the %s associated with those numbers – show %s of those receiving free & reduced lunch, higher rates of poverty, teen pregnancy, birth to single mothers, etc. KDHE stats from 2007 (which is 2006 data) shows %s that are a little higher – Vicky would be willing to bring that manual/data.

Based on population estimates...

25% - 2.75 million plus match would be approximately 3.0 million

33% - 3.52 million plus match would be approximately 4.0 million

Confirm that TOPS on the distribution list & follow-up with – Anne & Sue

4. Evaluator - Larry & Randy at WSU.

Verbal agreement from WSU to do the evaluation. Getting clarification from Cabinet about level of sophistication. Larry & Randy has attended writing committee group. They were wanting more specifics of the proposal – work that Jim did this weekend will help to this end. Larry & Randy questions have not resulted in changing what is being proposed.

5. Program Activities

See Page 10-11 for structure of the initiative, including description of the program manager. MSA Council is the new name for the core team.

Jgarrett@rui.org – email questions or comments "Feedback on Grant Narrative"

- Allocations Across Communities.
- Meetings with each Community.
- Per County Match

Friday decided to review different pieces of the grant – logic model, evidence based practices, grant itself. 6-8 individuals who will be reviewing the submission prior to sending.

Do we have the "overall" blessing of this larger group? Yes.

How will final decision for the total dollar amount be made (being made) and if there is a "pair down" how is that decision to be made?

- Will have a plan "A, B, C" to make adjustments as needed.
- Will go for 3.52 million, knowing that needing to par down as needed...will meet with individual agencies when and if that time comes rather than a flat reduction in amount

Four working groups addressing different southcentral Kansas outcomes. Working groups reported what they are doing and as it relates to the logic model.

- Home Visitation
- Parenting Support & Education
- Mental Health
- Childcare

6. Questions for Children's Cabinet:

- **NEW - Need for "start-up" funds from the grant – how can that be included, handled?**
- **Sustainability.** What is likelihood of funds being sustained and need for local funds to be sustained? How should the activities/program approach relate to sustainability?
- **Smart Start.** What is the relationship between this RFP and Smart Start?
- **Data.** What data sources should one consider for calculating the number of children and at-risk children in our geographic area? Do they use a specific federal or state source for those calculations?
- **Timeline.** What is the timeline of the grant itself? – Nov. to Nov. and is the evaluation plan on that same timeframe?
- **Evaluation Questions.**
 - What level of sophistication of analysis is the Children's Cabinet looking for – is the sophistication of the analysis at the level of a University needed? Appears that they are "kicking it up a notch" in terms of sophistication, but hard to say.
 - What is the purpose of the data – what is the intended use of the data and the reports from that data (who is the audience)? Yes, legislator will be interested and important to make the case across KS about the benefits as there were those who were not supportive of the dollars used in this manner.

- How does this evaluation relate to the overall evaluation that the Children’s Cabinet is currently doing? Make sure to link to the overall evaluation.

7. Immediate next steps

- Next meeting Dates:

Who?	Doing What?	By When?
All	Send list of those to invite to Carol	Done
Carol	Work with others to convene a group of those who would be interested in participating	Done
Jim	Continue to work with WSU on evaluation needs and keep group aware.	Ongoing
Communities	Send Jim abstracts if not already and proposed budgets	Done
Melody	Meet with United Way of the Plains	ASAP
Grant Writing Team	Questions for Children’s Cabinet	Ongoing
Grant Writing Team	ChildStart – Wednesday, 10 th at 9 am ChildStart - Monday, 15 th at 9 am a	Next Meetings – 10 th at 9 am and 15 th at 9 am
All	Jgarrett@rui.org – email questions or comments “Feedback on Grant Narrative”	Ongoing
Vicky	KDHE data/manual to Jim & grant writing team	ASAP
Anne & Sue	Follow-up regarding TOP participation	ASAP