



Wichita State University

CENTER FOR COMMUNITY SUPPORT & RESEARCH
Strengthening Organizations, Strengthening Communities

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Literacy Alliance

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The Literary Alliance of Visioneering Wichita aims to develop a skilled workforce for the region and create an environment where everyone can be successful. In order to gain a better understanding of available services that share the same goal, the Alliance contracted with The Center for Community Support and Research (CCRT) to design a web-survey for a variety of community agencies. The summary of analysis below is based on the answers of 20 respondents. Among these include community-based organizations (n=9), school districts (n=4), non-profits (n=2), community colleges (n=2), a technical college (n=1), a private organization (n=1), and a volunteer organization (n=1).

Current Community Offerings

1. Which of the following educational programs are offered to students at your organization?
 - 55% Adult Basic Education (ABE)
 - 45% General Educational Development (GED)
 - 45% English for Speaker of Other Languages (ESOL)
 - Other:
 - Helping adults (low skilled, limited income, and/or displaced workers) advance their education beyond high school with the goal of earning credentials that are the gateway to family-supporting careers.
 - supported employment for people with disabilities that attend college and Vo-tech schools.
 - High School Diploma Program
 - Individual tutoring in reading and speaking English

- Graduate level literacy training for teachers, tutors, parents and other professionals. We also provide language therapy for children ages 5-18.
- High School Diploma
- Computer Training
- Job Placement
- Conversational Spanish
- Tutoring for all ages on all subjects especially LA and Math.
- Computer Training
- Job Placement
- Conversational Spanish

2. Which of the following support services are offered to students at your organization?

- 75% Career Counseling
- 70% Educational Counseling
- 55% Adult Basic Education (ABE)
- 50% Case Management
- 45% General Educational Development (GED)
- 45% English for Speaker of Other Languages (ESOL)
- 25% Mental Health Counseling
- 25% Transportation
- 5% Childcare
- Other:
 - Free assistance with completion of Federal Financial Aid--help adults find the cash they need for school and college
 - Free assistance with completion of college applications
 - Pre college seminar
 - Free computer labs and computer basics training

- Our students are PreK-12 and special Education Students. USD 259
- Scholarships
- Literacy tutoring for adults
- Irlen screening for visual perceptual disorder
- We teach children to read and adults how to teach children to read

3. What additional opportunities does your agency provide for adult students?

- 60% Life skills
- 60% Job training
- 55% Transition to college
- 50% Computer classes
- 30% Civic participation/ Community involvement
- 15% Student leadership opportunities
- 15% Family literacy (including children)
- Other:
 - Connection to workforce initiatives
 - Resume development
 - Introduction to computers (academic focus) and email creation
 - Resource library
 - Computer Lab with various software
 - Much of this is done at our Dropout recovery centers at Towne East, Towne West and urban League

4. Please indicate all languages, other than English, that are spoken at your agency by staff or volunteers:

- 89 Languages...to many to List USD 259
- Spanish (n=9)
- Vietnamese (N=3)
- Laotian (n=2)
- Russian (n=2)
- Arabic (n=2)
- Hindi (n=2)
- Swahili
- French
- Farsi
- Korean
- Cambodian
- Thai
- Mandarin



5. Is your agency handicapped accessible?

- 95% YES

6. Is your agency easily accessible by public transportation?

- 90% YES

7. Does your agency provide services for students with learning disabilities?

- 85% YES

8. If yes, please specify what kind of services you provide.

- 30% Screening
- 50% Referral to diagnostic testing

- 50% Individual or small group tutoring with instructor trained in LD strategies
- 15% Support groups
- Other:
 - Individual counseling
 - Transportation
 - Scholarships
 - Peer support
 - Our volunteers are given minimal training on ways to tutor LD clients
 - Master of Social Work
 - ABD Human Services: Nonprofit Management
 - Masters, Bachelors and Global Certified Development Facilitator
 - BA Education, Masters of Business Administration
 - Small group tutoring but instructor is not trained in LD strategies

Agency Staffing

Instructors

9. Approximately how many FULL-TIME instructors work at your agency?

	Frequency of Respondents	Percent of Respondents
0	6	30%
1-3	9	45%
4-6	3	15%
7-10	1	5%
11+	1	5%
Total	20	100%

10. Approximately how many PART-TIME instructors work at your agency?

	Frequency of Respondents	Percent of Respondents
0	8	40%
1-3	3	15%
4-6	4	20%
7-10	2	10%
11+	3	15%
Total	20	100%

11. Approximately how many VOLUNTEER instructors work at your agency?

	Frequency of Respondents	Percent of Respondents
0	7	35%
1-3	6	30%
4-6	5	25%
7-10	0	0%
11+	2	10%
Total	20	100%



Administrators

12. Approximately how many FULL-TIME administrators work at your agency?

	Frequency of Respondents	Percent of Respondents
0	4	20%
1-3	12	60%
4-6	2	10%
7-10	0	0%
11+	2	10%
Total	20	100%

13. Approximately how many PART-TIME administrators work at your agency?

	Frequency of Respondents	Percent of Respondents
0	16	80%
1-3	3	15%
4-6	0	0%
7-10	0	0%
11+	1	5%
Total	20	100%

14. Approximately how many VOLUNTEERS help with administrative duties at your agency?

	Frequency of Respondents	Percent of Respondents
0	12	60%
1-3	6	30%
4-6	1	5%
7-10	0	0%
11+	1	5%
Total	20	100%

Support Staff

15. Approximately how many FULL-TIME support services staff work at your agency?

	Frequency of Respondents	Percent of Respondents
0	5	25%
1-3	11	55%
4-6	2	10%
7-10	0	0%
11+	2	10%
Total	20	100%

16. Approximately how many PART-TIME support services staff work at your agency?

	Frequency of Respondents	Percent of Respondents
0	11	55%
1-3	7	35%
4-6	1	5%
7-10	0	0%
11+	1	5%
Total	20	10000%

17. Approximately how many VOLUNTEERS provide support services at your agency?

	Frequency of Respondents	Percent of Respondents
0	10	50%
1-3	7	35%
4-6	1	5%
7-10	0	0%
11+	2	10%
Total	20	100%

18.Full-time staff

Total number of full-time staff	Frequency of Respondents	Percent of Respondents
0	2	10%
1	3	15%
3	2	10%
4	1	5%
5	2	10%
6	2	10%
7	2	10%
8	2	10%
11	1	5%
36	1	5%
215	1	5%
6334	1	5%
Total	20	100%

19.Part-time staff

Total number of part-time staff	Frequency of Respondents	Percent of Respondents
0	7	35%
3	1	5%
4	2	10%
5	1	5%
9	1	5%
10	4	20%
15	1	5%
19	1	5%
100	1	5%
2211	1	5%
Total	20	100%

20.Volunteer staff

Total number of volunteer staff	Frequency of Respondents	Percent of Respondents
0	5	25%
1	2	10%
3	3	15%
4	1	5%
6	3	15%
10	1	5%
18	2	10%
25	1	5%
300	1	5%
5000	1	5%
Total	20	100%

Staff Education

21. Does your executive director have a degree?

82% YES

22. If yes, what is his/her degree and/or certification in?

- Doctorate in Curriculum Instruction
- PhD in counseling and supervision
- Ph.D.- not specified
- MA Rehabilitation Administration (n=2)
- MPA in Public Administration
- Masters in School Counseling & Administration
- Education-Masters
- MS - Adult Education
- MA in English
- Masters degree – not specified (n=2)
- BA Gerontology
- B.S. in Political Science
- BS in science
- BA - Elementary Education

- Administration, Curriculum & Counseling
- Education/Human Resource Development/Organization Development
- EdS in school counseling
- Qualified Instructor for the Academic Language Therapy Association (ALTA)
- Certified Academic Language Therapist (CALT)
- Social Work and Clinical Family Therapy degrees
- Adult Education Professional certification.

23. Administrative Staff

A. To what extent does your agency require a degree for its administrative staff?

No degree required	3 18%
Bachelor's degree required for all	5 29%
Bachelor's degree required for some	2 12%
Advanced degree required for all	6 35%
Advanced degree required for some	2 12%

B. To what extent does your agency require certification for its administrative staff?

No certification required	9 53%
Certification required for some	2 12%
Certification required for all	6 35%

24. Teaching Staff

A. To what extent does your agency require a degree for its teaching staff?

No education required	2 12%
Bachelor's degree required for some	3 18%
Bachelor's degree required for all	11 65%
Advanced degree required for some	- -
Advanced degree required for all	1 6%

B. To what extent does your agency require certification for its teaching staff?

No Certification required	11 65%
Certification required for some	5 29%
Certification required for all	2 12%

25.Counseling Staff

A. To what extent does your agency require a degree for its counseling staff?

No education required	5 29%
Bachelor's degree required for all	7 41%
Bachelor's degree required for some	- -
Advanced degree required for all	5 29%
Advanced degree required for some	- -

B. To what extent does your agency require certification for its counseling staff?

No certification required	8 47%
Certification required for some	3 18%
Certification required for all	6 35%

26. Please describe other educational requirements for staff positions not listed.

- Training in Adult Basic Education and CASAS.
- All teaching staff must participate in the training classes at the center and be in the process (3 years) of certifying.
- For our teachers we require adult ESL teaching experience and prefer a degree. Our counseling service is not based on licensed counseling. It is based on cultural aspects. For example we get referral to counsel regarding spouse or child abuse. The counseling provided is mostly educating the client about American law on these issues and so on.
- A minimum of three years experience required
- CASAS Certification required for Testing Specialist

Organizational Capacity

27. With current funding and space, what is your organization's maximum student capacity at any given time?

Student Capacity	Frequency of Respondents	Percent of Respondents
4	1	5%
6	1	5%
25	1	5%
30	1	5%
40	1	5%
45	1	5%
50	1	5%
60	1	5%
65	1	5%
100	2	10%
150	1	5%
168	1	5%
246	1	5%
250	3	15%
550	1	5%
1000	1	5%
50000	1	5%
Total	20	100%

28. How would you describe the capacity levels of your current classes?

Description	Frequency of Respondents	Percent of Respondents
No classes are full	7	35%
Some classes are full	9	45%
Most classes are full	4	20%
Total	20	100%

29. With increased funding, do you have space to increase your capacity?

75% YES

30. If yes, approximately how many more students could you serve?

Student Increase	Frequency of Respondents	Percent of Respondents
10	1	6.7%
25	1	6.7%
30	1	6.7%
35	1	6.7%
50	1	6.7%
60	1	6.7%
75	1	6.7%
100	2	13.3%
150	4	26.7%
200	1	6.7%
1000	1	6.7%
Total	15	100%

31. What are your organization's barriers to increasing capacity?

- Funding (non-specific) (n=67)
- Funding for teachers salaries (n=2)
- Funding for materials (n=2)
- Funding for computer Based instruction
- Funding for administrative support
- Money for building and paying staff

- We are funded to serve 1,000 adults annually
- Funding to train Adults, not PreK -12 Mission of Public Schools
- Limited funding for educational resources due to limits of not being classified as an educational institution
- Staff in general (n=3)
- Attracting qualified staff (n=2)
- Space (n=6)
- Getting volunteers to go through tutor training and then be available for one on one tutoring.
- The fact that we believe children need to learn to read during the school day. They are tired after school and should be playing like other children. Therefore the schools argue against letting children come to our center for literacy instruction.
- There are no barriers. We have a class room space available. We can add students to present classes. In the evening our classes are close to full but we still can add students. In the mornings there is space available for additional students. Increased capacity is not the problem. If funding is available we can add teachers and start additional classes. We have a fine computer lab to cater to additional students.

32. Does your organization keep a waiting list?

70% YES

33. If yes, please indicate the current number on the waiting list below.

Number on waiting list	Frequency of Respondents	Percent of Respondents
0	1	7.7%
1	1	7.7%
8	1	7.7%
10	1	7.7%
12	1	7.7%
15	1	7.7%
20	1	7.7%
25	2	15.4%
50	1	7.7%
100	1	7.7%
220	1	7.7%
400	1	7.7%
Total	13	100.0%

34. How are students referred to your organization?

- Word of Mouth (n=11)
- Community agencies (not specific) (n=6)
- Self-referral (n=5)
- School referrals (n=4)
- SRS (n=4)
- Churches (n=3)
- Corrections (n=3)
- ComCare (n=2)
- KANSEL (n=2)
- Miracles, Inc. (n=2)
- Court Services (n=2)

- Spanish radio (n=2)
- MHA
- KRS
- Parallax
- TRIO Programs
- Colleges and Universities
- WATC
- Media
- Mental health professionals
- Homeless shelters
- DV shelters
- Work release
- Walk-ins
- Workforce Development
- Armed Services
- Voc Rehab
- Central Plains Regional Health Care Foundation
- Workforce Center
- Arbor Education/Training (WIA)
- City of Wichita Housing
- USD 259
- Urban League
- Goodwill Industries
- City of Wichita Career Development
- KBOR website
- Yellow pages
- PSA's, ads in paper



- Other State Funded Education Programs
- Presentations by director informs about our program

35. Do you refer to other educational programs? If so, for what services?

- GED (n=8)
- ESL (n=2)
- Testing
- Family Literacy, Twin Rivers Development
- Colleges and Post Secondary training programs after graduation
- Wichita Indochinese Center
- High school credit, adult education
- Orton Gillingham trained providers, some school based programs that have trained teachers with our center and Lindamood Bell in Colorado.
- Career, Educational & Employment Opportunities
- We refer students to WATC and KANSEL. If students are qualified and ready we counsel and help them enrolling in community college.
- We refer for support services as well as inform students regarding other adult education programs in the area that would be better able to serve them.
- We refer students to other organizations and to other Adult Education Programs
- Those programs with resources to sustain and support the adult learner once they enter a postsecondary educational institution.
- We refer many to other agencies in Wichita

Funding Sources

36. In effort to map the various streams of revenue that support adult basic and literacy education in Sedgwick County, please indicate your organization's yearly budget for adult education and literacy services.

Yearly Budget	Frequency of Respondents	Percent of Respondents
\$0	3	15.8%
\$400	1	5.3%
\$5,000	1	5.3%
\$10,000	1	5.3%
\$40,000	1	5.3%
\$100,000	1	5.3%
\$160,000	2	10.5%
\$165,000	1	5.3%
\$175,000	1	5.3%
\$220,000	1	5.3%
\$250,000	1	5.3%
\$350,000	1	5.3%
\$457,880	1	5.3%
\$458,000	1	5.3%
\$480,000	1	5.3%
\$485,000	1	5.3%
Total	19	100.0%

37. Please estimate the percentage of funding coming from each of the following sources to your adult education services.

Federal Sources
(such as DOE, DHS, HUD, Even Start, etc.)

	Frequency of Respondents
0%	6
11%	1
15%	1
55%	1
65%	2
70%	1
100%	2
Total	14

State Sources
(such as Ks Dept. of Ed; Ks Board of Regents)

	Frequency of Respondents
0%	7
10%	2
25%	2
30%	1
60%	1
88%	1
Total	14

Local/Municipal Sources
(such as city, county, school district)

	Frequency of Respondents
0%	10
15%	1
18%	1
40%	1
Total	13

CONTINUED FROM PAGE 16:

Please estimate the percentage of funding coming from each of the following sources to your adult education services.

Private Foundations
(such as Ks. Health Foundation; Wichita Community Foundation)

	Frequency of Respondents
0%	9
5%	3
10%	1
50%	1
Total	14

Corporate Foundations

	Frequency of Respondents
0%	10
5%	1
10%	2
15%	1
Total	14

Business or Industry

	Frequency of Respondents
0%	12
5%	1
10%	1
Total	14

Private Donations

	Frequency of Respondents
0%	10
2%	1
10%	1
30%	1
95%	1
Total	14

CONTINUED FROM PAGE 16-17:

Please estimate the percentage of funding coming from each of the following sources to your adult education services.

Fundraising Events

	Frequency of Respondents
0%	9
2%	1
3%	1
5%	2
15%	1
Total	14

United Way

	Frequency of Respondents
0%	13
47%	1
Total	14

Other

	Frequency of Respondents
0%	6
10%	1
20%	1
25%	1
38%	1
65%	1
Total	11

List other funding sources here:

- Some grants provide one time/short term funding. Most funding by state of Kansas and some federal in migrant funding
- Our program is self-funding with the profits from our retail stores.
- Goodwill Retail Stores
- WATC-Sponsoring Institution
- personal contribution to individuals
- Training and tutoring income from participating teachers and families of children being tutored.
- Student Fees

38. The table following illustrates the extent to which each funding source is used by respondents of this survey on average.

Funding Source	Average %
Federal	34%
State	18%
Local	6%
Private Foundations	5%
Corporate Foundations	3%
Business or Industry	1%
Private Donations	10%
Fundraising Events	2%
United Way	3%

39. What agencies do you know of that provide adult basic education in the Wichita area beyond Goodwill Industries, KANSEL, WATC, and the Wichita Indochinese Center?

- COMCARE (n=2)
- Mental Health Association (n=2)
- Project Encore
- Breakthrough
- Catholic Charities
- Episcopal Social Services
- REACH
- Towne East & West Learning Centers

About CCSR

Wichita State University (WSU) Center for Community Support & Research (CCSR) is dedicated to creating and sustaining positive change within organizations and communities across the state of Kansas. CCSR's skilled teams of staff work directly with community coalitions, non-profit health and human services organizations, and self-help groups from an interdisciplinary perspective. Combined with CCSR's knowledge of community collaboration, leadership development, and evaluation/outcome research, organizations and communities across Kansas are transformed.

CCSR Mission: That all Kansans use their talents and experiences to create thriving communities.

CCSR Vision: WSU Center for Community Support & Research partners with communities and organizations to strengthen Kansas through education, leadership development, facilitation, and research.

CCSR Services

- Program Evaluation
- Needs Assessment
- Strategic Planning
- Leadership Development
- Vision and Mission Development
- Grant Writing
- Team Building
- Collaboration and Consensus Building
- Conflict Resolution
- Outcome-Based Planning and Monitoring
- Referrals to Self-Help Support Groups
- Self-Help Support Group Development and Maintenance

For more information about CCSR, call 316.978.3843 or visit their website at www.ccsr.wichita.edu.

